

# ***Stone County Building Code Department***

220 E Cavers Avenue Wiggins, MS 39577  
Phone: 601-928-2810 Fax: 601-928-2991  
Email: crogers@stonecountymys.gov  
8:00 a.m. – 5:00 p.m. Mon – Fri

## **MOBILE HOME / MEMA COTTAGE**

### **State of Mississippi Requirements**

- Dirt Pad / Site Preparation required for proper drainage
- Mobile Home must be transported and installed by someone licensed by the State of Mississippi
- After installation installer must send locator form to the State Fire Marshal requesting his inspection.
- Inspection sticker must be installed by the State Fire Marshal (Green, Blue, or Red)
- Mississippi State Fire Marshal's Office contact number 601-359-1061

### **Complete permit application and provide the following documents and fees**

<b>PERMIT FEES:</b>	<i>Electrical Permit</i>	<b>\$ 25.00</b>
Check or Money Order	<i>Mobile Home Permit</i>	<b>\$ 100.00</b>

\_\_\_\_\_ **PROOF OF WIND ZONE OF THE MOBILE HOME (Wind Zone II Required)**  
Copy of the data plate showing wind zone rating required

\_\_\_\_\_ **E-911 ADDRESS** - Complete application at the Building Code Department

*220 East Cavers Avenue Wiggins, MS  
Phone: 601-928-2810*

Numeric Address must be present on mobile home before inspection will be scheduled  
Numbers shall be a minimum of 4"

\_\_\_\_\_ **MOBILE HOME REGISTRATION (FROM THE TAX ASSESSOR OFFICE)**

*Stone County Tax Assessor Office  
308 Court Street Wiggins, MS  
601-928-4951*

\_\_\_\_\_ **COPY OF RECORDED DEED TO PROPERTY**

\* If applicant is not the property owner a copy of the deed and a letter from the property owner authorizing permission will be required

\_\_\_\_\_ **Septic system** - must be installed before mobile home permit will be approved.  
FINAL APPROVAL OF SEPTIC SYSTEM FROM STONE COUNTY HEALTH DEPARTMENT REQUIRED  
UNLESS EXEMPTIONS APPLY.

*Stone County Health Dept  
1510 Central Avenue East Wiggins, MS  
Phone: 601-928-5293*

**NOTE: A service disconnect breaker is REQUIRED at the meter.**

- Elevation certificate will be required if parcel is located within a flood zone.

**APPLICATION FOR A PERMIT WILL BE VOID AFTER SIX MONTHS. IF PERMIT IS NOT OBTAINED WITHIN 6 MONTHS OF THE DATE OF THE APPLICATION, A NEW APPLICATION FOR THE PERMIT WILL BE REQUIRED.**

\* CONTACT THE BUILDING CODE DEPARTMENT TO SCHEDULE ALL INSPECTIONS @ 601-928-2810.